

## **Before you depart back home:**

Strip the bed and put the sheets in the pillow case and drop them in the laundry basket in hall.

Put all used towels in the laundry basket in the upstairs bathroom.

Turn the heat to 55 degrees.

Take all your food, check the refrigerator.

Wipe down countertops, stovetop, refrigerator shelves and inside microwave.

Unplug coffee maker and toaster.

Make sure all dishes are clean and dry and put away.

Empty all the trash and put the garbage on the landing in the basement.

Turn off all the lights and lock windows and exterior doors.

Wagon should be placed on front porch.

THE DRIVEWAY IS SHARED AND MAY NOT BE BLOCKED AT ANY TIME,  
**NO EXCEPTIONS.**

Thank you,

Penny